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The Municipality of Kings and the Towns of Annapolis Royal, Berwick, Kentville, Middleton and Wolfville

**Valley Region Solid Waste-Resource Management Authority
Special Meeting
Wednesday, February 3, 2021
9:00am
Via Webex Video Conference Call**

These minutes have been posted on our Website in keeping with the Directive from Minister Chuck Porter. The minutes are in draft form and subject to amendment upon final approval by the Valley Region Solid Waste-Resource Management Authority.

Attendees

Members Present: Mayor Wendy Donovan, Craig Gerrard, Derrick Jamieson, Martha Armstrong, Gail Smith and Pat Power

Alternate Members Present: Wendy Elliott

Guests: Mike Livingstone, Manager Financial Reporting, Municipality of the County of Kings, Jennifer Boyd, CAO, Town of Middleton, Sandi-Millett Campbell, CAO, Town of Annapolis Royal

Regrets: None

Staff: Andrew Wort, Andrew Garrett, Doug Armstrong and Brenda Davidson

Agenda Item No. 1 – Welcome and Call to Order

Chair Armstrong welcomed everyone calling the meeting to order at 9:00am.

Agenda Item No. 2 – Continued Review of 2021-2022 Operating and Capital Budget

General Manager Wort provided the Authority with a presentation with an overview of the steps taken and the staff recommendations for the Authority's draft 2021-2022 operating and capital budget in follow-up to the draft budgets presented in December. A copy of the Presentation and Draft Operating and Capital Budgets, dated February 1, 2021, as circulated, are attached to these minutes.

The presentation of the budget reflected the updated draft uniform assessment values for each of the Parties as requested ahead of the meeting. General Manager Wort explained the expense and revenue adjustments incorporated in the draft budget, noting that the Parties may be required to go through the

Bylaw amendment process to approve the suggested increase in tipping fees. It was further noted that a proportional increase to non-member tipping fee rates will also apply. The overall impact of the revenue and expense adjustments reduced the proposed Party contributions by approximately \$559,000.

Mr. Wort explained the adjustments to landfill disposal fees drawing attention to the Chester Tip Fee history and of more interest, the Chester Tip Fee Projections which clearly indicates a dramatic increase in the tip fee for landfill disposal services into the future. Mr. Wort also referenced a number of “Watch Outs” to raise awareness on other influencing factors related to landfill disposal rates.

It was noted that further discussions regarding the contract for landfill services will be discussed during the in-camera session to be held later today.

A number of questions were raised and addressed during the discussion.

It was stressed that staff will confirm the requirements of the Parties to implement a tipping fee increase recognizing the Tipping Fee Schedule forms part of the Bylaw Directives which are now approved by each Party Council during the Waste-Resource Management Bylaw approval process. In response to the question, it was noted that an increase in illegal dumping has not been historically seen when tipping fees are raised.

In response to the question, it was noted that the presentation as provided today is considered to be a public document and will be attached to the minutes.

ON MOTION OF WENDY DONOVAN AND SECONDED BY CRAIG GERRARD THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECOMMENDS THE APPROVAL OF THE ANNUAL OPERATING PLAN AND CAPITAL BUDGET FOR THE 2021-2022 FISCAL YEAR AND FURTHER THAT THE DRAFT BUDGET, DATED FEBRUARY 1, 2021, BE FORWARDED TO THE PARTIES FOR APPROVAL.

MOTION CARRIED.

It was further noted that the Municipality of Kings has invited staff to provide a budget presentation and the opportunity to provide a presentation to the other any participating Party Councils is welcomed.

Agenda Item No. 3 – In-Camera Session in keeping with Section 22(2)(e) Contract Negotiations and (f) Litigation or Potential Litigation of the Municipal Government Act.

ON MOTION OF CRAIG GERRARD AND SECONDED BY GAIL SMITH THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY MOVE TO AN IN-CAMERA SESSION IN KEEPING WITH SECTION 22(2)(e) AND (f) OF THE MUNICIPAL GOVERNMENT ACT.

MOTION CARRIED.

The February 2, 2021 Special Meeting of the Valley Region Solid Waste-Resource Management Authority resumed at 10:46am.

Agenda Item No. 13 – Adjournment

**ON MOTION OF WENDY DONOVAN AND SECONDED BY DERRICK JAMIESON THE FEBRUARY 3, 2021
SPECIAL MEETING OF THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY
ADJOURNED AT 10:46AM.**

Respectfully Submitted,

Brenda Davidson
Office Manager
Valley Waste-Resource Management