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The Municipalities of Annapolis and Kings and the Towns of Annapolis Royal, Berwick, Kentville, Middleton and Wolfville: Partners in Waste Reduction

**Valley Region Solid Waste-Resource Management Authority
Regular Monthly Meeting
February 17, 2016
9:00am
Valley Waste-Resource Management Office - Boardroom**

Attendees:

Members/Alternates: Hugh Simpson, Reginald Ritchie, Jane Bustin, Dale Lloyd, John Himmelman, Sherman Hudson, Bernie Cooper, Mike Coyle, and Robbie Zwicker,
Staff: Ross Maybee, Jeff Martin, Andrew Garrett, Glenda Clark, and Sue Visentin

Regrets: Mark Pearl, Brian Hirtle, Frank Chipman, Gail Smith, Tom MacEwan

Agenda Item No. 1 - Call to Order

Deputy Chair Ritchie welcomed everyone calling the meeting to order at 9:06 am.

Agenda Item No. 2 – Approval of the Agenda

ON MOTION OF SHERMAN HUDSON AND SECONDED BY JOHN HIMMELMAN THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY APPROVE THE AGENDA.

MOTION CARRIED.

Agenda Item No. 3 – Approval of the January 20, 2016 Minutes

ON MOTION OF SHERMAN HUDSON AND SECONDED BY JOHN HIMMELMAN THAT THE MINUTES OF THE JANUARY 20, 2016 REGULAR MONTHLY MEETING OF THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY BE APPROVED, AS CIRCULATED.

MOTION CARRIED.

Agenda Item No. 4 – Business Arising from Minutes

There was no business arising from the minutes.

Agenda Item No. 5 – General Manager’s Report

Agenda Item No. 5.1 – Expense Oversight report: December 2015 and January 2016

General Manager Maybee referred to the January 2016 Expense Oversight Reports, as circulated and attached to these minutes. General Manager Maybee noted that the report was precise and complete as usual.

There were no questions arising from this report.

ON MOTION OF JANE BUSTIN AND SECONDED BY JOHN HIMMELMAN THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE JANUARY 2016 EXPENSE OVERSIGHT REPORT AS OF JANUARY 31, 2016, AS CIRCULATED.

MOTION CARRIED.

Agenda Item No. 5.2 – Unaudited Revenue and Expense Statement: January 2016

General Manager Maybee referred to the Unaudited Revenue and Expense Statements for January 2016 as circulated and attached to these minutes. General Manager Maybee indicated as previously reported and fully expected that the Authority will end the 2015-2016 fiscal year with a significant surplus in the expected range of \$600,000.00. Mr. Maybee further explained this surplus is a continuation of the trend that we are seeing with an increase in diversion credits and a decrease in certain costs.

ON MOTION OF JOHN HIMMELMAN AND SECONDED BY JANE BUSTIN THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE JANUARY 2016 UNAUDITED REVENUE AND EXPENSE STATEMENT, AS CIRCULATED.

MOTION CARRIED.

Bernie Cooper arrived at 9:15 am.

Agenda Item No. 5.3 – Status Report: Release of Draft 2016-2017 Operating and Capital Budgets to Partner Municipalities

General Manager Maybee noted that Communications Manager Garrett and Operations Manager Martin provided a Budget Presentation to the Town of Wolfville on February 2, 2016 and there will be a Presentation made to the County of Kings this afternoon. Bernie Cooper and Jane Bustin indicated that the Town of Kentville and the Town of Berwick respectively will likely request a presentation of the Budget.

Agenda Item No. 5.4 – Status Report – Service and Facility Review, VWRP1508

General Manager Maybee referred to the General Managers report dated February 17, 2016 as circulated and attached to these minutes. After reviewing the report General Manager Maybee noted that it was interesting that all on the Review Committee had selected the same similar proponents and had unanimously selected Dillon Consulting as the top firm.

Agenda Item No. 6 – Operations Manager Monthly Report

Operations Manager Martin took the floor referring to the Operations Manager Report to the Authority dated February 17, 2016, as circulated and attached to these minutes.

Hugh Simpson asked how the wind turbine was performing as he was made aware that the wind turbine at Kaizer Meadow Landfill in Chester was performing better than expected. General Manager Maybee explained that it is a bit too early to tell as the higher rate of 49.9 cents per kilowatt hour has only been in effect since December 1, 2015.

ON MOTION OF BERNIE COOPER AND SECONDED BY DALE LLOYD THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE OPERATIONS MANAGER MONTHLY REPORT DATED FEBRUARY 17, 2016.

MOTION CARRIED.

Agenda Item No. 7 – Occupational Health and Safety System Monthly Report

Operations Manager Martin again took the floor noting that the Joint Occupational Health and Safety Meetings are taking place as scheduled, the last meeting was held on February 10, 2016. The committee is focusing on completing the Annual Site Inspections which are scheduled to take place on February 18th and 19th.

Agenda Item No. 8 – Communications and Enforcement Reports

Communications Manager Andrew Garrett took the floor referring to the Communications and Enforcement Report dated February, 2016. Communications Manager Garrett noted that the new “My-Waste” App has 600 residents signed up for reminders but the app itself has been accessed over 17, 000 times since its launch last summer.

Communications Manager Garrett invited all Authority Members to attend the RRFB sponsored Nova Scotia Recycles Awards Dinner in Kingston on April 7, 2016 at the Kingston Fire Hall.

ON MOTION OF BERNIE COOPER AND SECONDED BY SHERMAN HUDSON THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE COMMUNICATIONS REPORT.

MOTION CARRIED.

Enforcement Report

Communications Manager Garrett explained that Grace Proszynska, Bylaw Enforcement Officer was not available to attend the meeting but would be available for questions if any arise.

Agenda Item No. 9 – Regional Coordinators and Regional Chairs Report

Communications Manager Garrett again took the floor referring to the Regional Chairs and Regional Coordinator Report to the Authority, dated February 8, 2016 as circulated and attached to these minutes. Mr. Garrett touched on the key topics including: Regulation Review, Municipal-Provincial Priorities Group, Enforcement Funding, Sharps Education, Innovocorp 1-3 Competition and the retirement of Moby S. Loop, the RRFB’s recycling mascot.

A discussion ensued with regards to the conference in Ottawa attended by Hugh Simpson. Hugh was impressed with the presentation by Chester regarding Sustane Technologies and their proposal to pelletize waste.

ON MOTION OF JANE BUSTIN AND SECONDED BY JOHN HIMMELMAN THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE REGIONAL CHAIRS AND REGIONAL COORDINATOR REPORT.

MOTION CARRIED.

Agenda Item No. 10 – New Business

Hugh Simpson again spoke of the conference he attended in Ottawa recently. He was very impressed with the progressive thinking of other Canadian municipalities with regards to waste diversion. In particular he spoke of a sewage treatment facility that was able to process the waste water into drinking water and a Dutch firm able to make fuel from solid waste.

General Manager Maybee brought up the recent meeting held with the Landfill Consultation Committee. Closure costs at the landfill are based on the landfill closing at the end of VWRM’s contract (2027) with the Authority currently paying approximately ½ million dollars per year in closure costs. Extending the disposal contract with Kaizer Meadow would spread the closure costs over a longer period of time. Additionally, if Sustane Technologies opens a full-scale plant as planned then the amount of material being landfilled will be greatly reduced.

Agenda Item No. 11 –Correspondence

General Manager Maybee informed the group that he received a letter from Scotia Recycling confirming a tipping fee of \$125.00 per metric tonne for the 2016-2017 year, ending March 31, 2017.

Agenda Item No. 12 – Next Meeting

The next meeting of the Valley Region Solid Waste-Resource Management Authority will take place on March 16, 2016 in keeping with the normal meeting schedule.

Agenda Item No. 13 – Question/Answer Period

There were no questions at this time.

Agenda Item No. 14 – Adjournment

ON MOTION OF JOHN HIMMELMAN AND SECONDED BY BERNIE COOPER THE FEBRUARY 2016 REGULAR MONTHLY MEETING OF THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY ADJOURNED AT 10:06 AM.

Respectfully Submitted,

Sue Visentin for
Brenda Davidson
Office Coordinator
Valley Waste-Resource Management