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The Municipalities of Annapolis and Kings and the Towns of Annapolis Royal, Berwick, Kentville, Middleton and Wolfville

**Valley Region Solid Waste-Resource Management Authority  
Special Meeting  
Thursday, July 26, 2018  
9:00am  
Valley Waste-Resource Management Office – Boardroom**

**Attendees**

**Members: Wendy Elliott, Eric Bolland, Martha Roberts, Barry Corbin, Brian Hirtle and Gail Smith**

**Alternates Present: Michael Gunn, Owen Elliot**

**Staff: Cathie Osborne, Jeff Martin, Geoff McCain and Brenda Davidson**

**Guests: Mark Phillips, CAO-Town of Kentville, John Ferguson, CAO-Municipality of Annapolis County, Erin Beaudin, CAO-Town of Wolfville, Scott Conrod, CAO-Municipality of the County of Kings, Warden Peter Muttart, Municipality of the County of Kings**

**Regrets: John Kinsella**

**Agenda Item No. 1 – Welcome and Call To Order**

Vice-Chair Corbin, serving as Chair in Chair Kinsella's absence, called the meeting to order at 9:00am. Round table introductions were held in recognition of the attendance of Owen Elliot, Alternate Member representing the Town of Annapolis Royal.

It was the consensus to approve the Agenda as circulated.

It was the consensus of the Authority that any comments from any meeting attendees other than members representing the parties at the table will be addressed later during the meeting after discussions have taken place and concluded.

**Agenda Item No. 2 – The Steps Forward**

**Interim General Manager, Cathie Osborne addressed the Authority referring to the Memo to Chair Kinsella and Members of the Authority Board, Specially Called Meeting – Go Forward Considerations, dated July 26, 2018, as circulated and attached to these minutes.**

Ms. Osborne reviewed the memo in its entirety with the Authority for clarity. Responses were provided to questions raised including the verification of roles, as possible, as they relate to the Authority versus the Parties in decision making.

**ON MOTION OF WENDY ELLIOTT AND SECONDED BY GAIL SMITH THAT:**

**Whereas, the County of Annapolis, a party to the Inter-municipal Services Agreement which created Valley Waste-Resource Management Authority, has continued to receive services from Valley Waste-Resource Management Authority, acting in good faith, since April 1, 2018;**

**And**

**Whereas, the County of Annapolis, a party to the Inter-municipal Services Agreement, has failed to make timely payment for the services received since March 31, 2018;**

**And**

**Whereas, the County of Annapolis, a party to the Inter-municipal Services Agreement, has refused to approve the Three Month Temporary Budget and the 2018-2019 Operating and Capital Budgets recommended by the Authority;**

**And**

**Whereas, the County of Annapolis, a party to the Inter-municipal Services Agreement which by resolution approved the expenditure of capital funds by adoption of the 2016-2017 and 2017-2018 Operating and Capital budgets, has refused to sign off on Debenture 38-A-1 to be issued by the Municipal Finance Corporation, negatively affecting the cash flow of Valley Waste-Resource Management Authority.**

**Be it resolved that**

**If full payment in the amount of \$703,087.53 including interest of \$4,029.63 for services received is not made to Valley Waste-Resource Management Authority by 4:00pm, July 31, 2018,**

**And,**

**If the County of Annapolis does not pass the 2018-2019 Operating and Capital Budgets as recommended by the Authority, and sign off by 4:00 pm, July 31, 2018,**

**And,**

**If the County of Annapolis does not sign the guarantee for Debenture 38-A-1 to be issued by the Municipal Finance Corporation by 4:00pm, July 31, 2018;**

**Take Notice:**

**All curbside and seasonal bin collection services provided to Annapolis County by the Valley Waste-Resource Management Authority will cease to be provided by Valley Waste-Resource Management Authority, effective 4:30 pm August 17, 2018 and continue until such time as the foregoing requirements and such other terms and conditions as reasonably required by the Authority are satisfactorily met.**

A short discussion arose with Authority members expressing regret for being put in the position of having to take the steps as specified in the motion, however, the motion will be supported in recognition of the on-going non-payment of service fees with no apparent resolution to that in sight.

**MOTION CARRIED. – One nay vote recorded by Martha Roberts**

Interim General Manager Osborne assured the Authority that staff are prepared to execute the Authority's instructions and further that plans are in place to meet with all staff and to speak with vendors to ensure all understand that it is business as usual as the Authority awaits the response from the Municipality of Annapolis County.

Vice-Chair Corbin added that as members of the Authority, the prime fiduciary responsibility is to the Authority ensuring the long-term viability and sustainability of the organization.

As indicated during the call to order, Vice-Chair Corbin opened the floor to any other comments or questions with Michael Gunn clarifying that the Municipality of Annapolis County had not given notification to seek withdrawal from the Authority but rather to seek release from the Authority due to concerns with operations.

**Agenda Item No. 3 – Adjournment**

**ON MOTION OF BRIAN HIRTLE AND SECONDED BY ERIC BOLLAND THAT THE SPECIAL MEETING OF THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY ADJOURN AT 9:46AM.**

Respectfully Submitted,

Brenda Davidson  
Office Manager  
Valley Waste-Resource Management