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The Municipalities of Annapolis and Kings and the Towns of Annapolis Royal, Berwick, Kentville, Middleton and Wolfville

**Valley Region Solid Waste-Resource Management Authority
Special Meeting
March 13, 2018
1:30pm
Valley Waste-Resource Management Office – Boardroom**

Attendees

Members/Alternates: Wendy Elliott, Eric Bolland, Martha Roberts, Barry Corbin, Brian Hirtle, Gail Smith, John Kinsella, Craig Gerrard, Martha Armstrong

Staff: Geoff McCain, Jeff Martin, Sue Visentin and Brenda Davidson

Guests: Mark Phillips, CAO, Town of Kentville, Don Regan, CAO, Town of Berwick, John Ferguson, CAO, Municipality of Annapolis County, Erin Beaudin, CAO, Town of Wolfville, Scott Conrod, CAO, Municipality of the County of Kings, Mayor Sandra Snow, Warden Timothy Habinski, Mayor Bill MacDonald, Mayor Jeff Cantwell and Ron Dauphinee, Municipal Advisor, NS Department of Municipal Affairs

Call to Order

Chair Kinsella called the meeting to order welcoming everyone and thanking all for adjusting schedules to attend. Round table introductions were held for the benefit of all. Chair Kinsella noted that the meeting had been called at the request of Wendy Elliott, Martha Roberts, Brian Hirtle and Barry Corbin noting that the Chief Administrative Officers have offered to lead the discussion with the Board based on the goal of taking positive steps toward solving the outstanding budgetary and contractual issues. It was noted that this is a valuable opportunity to hear from Chief Administrative Officers stressing the importance of the obligation to ensure that nothing interferes with the valued delivery of waste-resource management services to citizens. Chair Kinsella welcomed Erin Beaudin advising that she will be making the presentation to the Board on behalf of the CAO group.

CAO Beaudin provided the Authority with a presentation entitled Valley Waste Resource Management – The Path Forward, a copy of which is attached to these minutes.

The presentation targeted the issues of Contractual Concerns, Budgetary Concerns and Staff Morale and included recommendations for wording for motions for the Board's consideration to support a positive path forward.

ON MOTION OF MARTHA ROBERTS AND SECONDED BY BRIAN HIRTLE THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY REQUESTS THAT ALL MUNICIPAL PARTIES PASS COMMITMENT APPROVAL RESOLUTIONS TO RECOGNIZE TIPPING FEE OBLIGATIONS THROUGH TO 2036 AND TO RECOGNIZE THE UNFUNDED LIABILITY ASSOCIATED WITH THE CLOSURE AND POST CLOSURE LANDFILL RESERVE.

MOTION CARRIED.

It was stressed that the CAO's are currently working with the Municipality of the District of Chester to finalize the resolutions that would be required for this purpose and will provide the necessary resolutions once complete to ensure that each party to the agreement is dealing with identical information at their respective Councils. Ms. Beaudin circulated the Kaizer Meadow Landfill Consultation Committee Terms of Reference, as attached to these minutes, stressing that the CAO group would like to be notified of when the Consultation Committee is meeting to facilitate their participation and further as noted in the presentation that the Municipality of the District of Chester be requested to participate in a joint review of the mandate of the Kaizer Meadow Landfill Consultation Committee to ensure proper oversight to the Kaizer Meadow operation (including the method of how tipping and host community fees will be calculated in the future).

A discussion was held regarding the letter to Chair Kinsella and Members of the Authority Board dated March 8, 2018, from Warden Timothy Habinski, as circulated and attached to these minutes. It was stressed that parties to the agreement must be fully aware of all long term financial commitments and further that agreement ratification and ultimately Ministerial Approval of any long-term commitments that exceed \$100,000 and cover a period of more than the fiscal year current at the time is required.

ON MOTION OF BARRY CORBIN AND SECONDED BY BRIAN HIRTLE THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY REQUIRES THAT ALL APPROVAL MOTIONS AND ALL ATTACHMENTS BE FORWARDED TO THE CURRENT MUNICIPAL PARTIES THAT ENTERED INTO THE INTERMUNICIPAL SERVICES AGREEMENT THAT CREATED THE MUNICIPAL ENTERPRISE KNOWN AS THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY FOR CONSIDERATION AND APPROVAL.

MOTION CARRIED.

ON MOTION OF BRIAN HIRTLE AND SECONDED BY MARTHA ROBERTS THAT ONCE THE CHESTER AGREEMENTS ARE PROPERLY AUTHORIZED BY THE MUNICIPAL PARTIES IT IS

REQUIRED THAT A SIMILAR PROCESS IS FOLLOWED FOR THE ORGANICS PROCESSING CONTRACT, THE RECYCLABLES PROCESSING CONTRACT, THE CURB-SIDE COLLECTION AND TRANSPORTATION CONTRACT AND ANY OTHER CONTRACT THAT EXCEEDS \$100,000 IN VALUE AND EXTENDS BEYOND ONE FISCAL YEAR.

MOTION CARRIED.

It was stressed that taking these steps will apply to many of the contracts under which the Authority operates and that taking the steps above will now be the policy of the Authority to be followed into the future. It was further stressed that the Authority will move forward with dealing with the other recommendations contained in the presentation during the regular meeting to be held next Wednesday.

Adjournment

ON MOTION OF GAIL SMITH AND SECONDED BY ERIC BOLLAND THE SPECIAL MEETING OF THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY ADJOURNED AT 2:31PM.

Respectfully Submitted,

Brenda Davidson
Office Manager
Valley Waste-Resource Management