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The Municipalities of Annapolis and Kings and the Towns of Annapolis Royal, Berwick, Kentville, Middleton and Wolfville: Partners in Waste Reduction

**Valley Region Solid Waste-Resource Management Authority
Regular Monthly Meeting
March 29, 2017
9:00am
Valley Waste-Resource Management Office – Boardroom**

Attendees

Members: Jane Bustin, Brian Hirtle, Gail Smith, Martha Roberts, Eric Bolland, Mercedes Brian (Alternate for Wendy Elliot)

Alternates Present:, Michael Gunn

Staff: Mike Coyle, Jeff Martin, Andrew Garrett, Glenda Clark, Grace Proszynska, Sue Visentin

Guests: Don Regan

Regrets: Wendy Elliott, John Kinsella

Agenda Item No. 1 - Call to Order

Chair Bustin welcomed everyone calling the meeting to order at 9:00 am.

Agenda Item No. 2 – Approval of Agenda

ON MOTION OF GAIL SMITH AND SECONDED BY MARTHA ROBERTS THAT THE AGENDA BE APPROVED AS CIRCULATED.

MOTION CARRIED.

Agenda Item No. 3 – Approval of the February 15, 2017 Minutes

No amendments recommended. Minutes approved as circulated.

NO MOTION MADE.

Agenda Item No. 4 – Business Arising from the Minutes

There was no business arising from the minutes.

Agenda Item No. 5 – Old Business

Agenda Item No. 5.1 – Setting dates for Orientation Tours

EMC, Scotia, Chester - It was decided that the next Authority meeting on April 12th will have an 8:30am start time followed by a tour of the Kaizer Meadows Landfill in Chester and if time allows a tour of the EMC and Scotia Recycling.

WMC, Northridge – Following a discussion it was decided to tentatively schedule these tours following the June 21st regular schedule Authority meeting.

Agenda Item No. 6 – General Manager’s Report

Agenda Item No. 6.1 – Expense Oversight Report: January 2017

ON MOTION OF MARTHA ROBERTS AND SECONDED BY BRIAN HIRTLE THAT VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE EXPENSE OVERSIGHT REPORT FOR THE MONTH OF JANUARY 2017 AS CIRCULATED AND ATTACHED TO THESE MINUTES.

MOTION CARRIED.

Agenda Item No. 6.2 – Unaudited Revenue and Expense Statements: January 2017

ON MOTION OF BRIAN HIRTLE AND SECONDED BY MARTHA ROBERTS THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE UNAUDITED REVENUE AND EXPENSE STATEMENT FOR THE MONTH OF JANUARY, 2017 AS CIRCULATED AND ATTACHED TO THESE MINUTES.

MOTION CARRIED.

Agenda Item No. 6.3 – Budget Update

Acting General Manager Mike Coyle took the floor stating that correspondence has been received from the Town of Middleton informing the Authority that the draft 2017-18 Operating and Capital Budget has been approved by the town council. Correspondence has also been received from the Warden of Annapolis County informing the Authority that the draft 2017-18 Operating and Capital Budget has not been approved by the Annapolis County council due to structural and financial concerns.

Agenda Item No. 7 Operation’s Manager’s Monthly Report

Operations Manager Jeff Martin took the floor and updated the Authority on the metal crushing that has taken place at the Eastern and Western Management Centers. Valley Waste decided to have the metal crushed this winter to take advantage of higher prices. Limar Enterprises Ltd. crushed metal at both sites this winter at \$160/tonne. The Authority received \$85/tonne earlier in the year.

ON MOTION OF BRIAN HIRTLE AND SECONDED BY GAIL SMITH THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE OPERATION MANAGER'S REPORT TO AUTHORITY.

MOTION CARRIED.

Agenda Item No. 8 Communications and Enforcement Reports

Communication's Manager Garrett took the floor to present his report as circulated.

ON MOTION OF MERCEDES BRIAN AND SECONDED BY GAIL SMITH THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE COMMUNICATION MANAGER'S REPORT TO AUTHORITY DATED MARCH, 2017

MOTION CARRIED.

By law Enforcement Office, Grace Proszynska gave a brief overview of the issues she is dealing with including, set out times, illegal dumping, seasonal bins and improper storage of garbage.

ON MOTION OF BRIAN HIRTLE AND SECONDED BY ERIC BOLLAND THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE ENFORCEMENT REPORT.

MOTION CARRIED.

Agenda Item No. 9 Regional Coordinators and Regional Chairs Report

Communication's Manager Garrett took the floor to present his report as circulated. There were no questions arising from this report.

ON MOTION OF BRIAN HIRTLE AND SECONDED BY ERIC BOLLAND THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECEIVE THE REGIONAL COORDINATORS AND REGIONAL CHAIRS REPORT DATED MARCH 2017.

MOTION CARRIED.

Agenda Item No. 12 – Correspondence

There were two letters of correspondence to bring forward. The first was a letter from the Municipality of the District of West Hants to inform the Authority that Hantsport will be withdrawing from the Inter-Municipal Services Agreement for Waste Services effective March 31, 2018. The second letter was from the CAO of the County of Annapolis, John Ferguson. It was received yesterday and raised a number of issues including the inclusion of Annapolis Royal as a member of the Authority and regarding Mike Coyle in the position of Acting General Manager.

Agenda Item No. 10 In Camera Session for Update on Personnel Matter

ON MOTION OF BRIAN HIRTLE AND SECONDED BY ERIC BOLLAND THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY MOVE TO AN IN-CAMERA SESSION FOR THE PURPOSE OF DISCUSSING A PERSONNEL MATTER.

MOTION CARRIED.

“At 11:10 am Brian Hirtle moved and Eric Bolland seconded, no motion coming out of in camera.”

Agenda Item No. 11 New Business

There was no new business to bring forward at this time.

Agenda Item No. 13- Next Meeting- April 19, 2017

Agenda Item No. 14- Question/Answer Period

There were no questions.

Agenda Item No. 15 – Adjournment

ON MOTION OF MARTHA ROBERTS AND SECONDED BY GAIL SMITH, THAT THE MARCH 2017 REGULAR MONTHLY MEETING OF THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY BE ADJOURNED AT 11:22 AM.

MOTION CARRIED.

Respectfully Submitted,

Sue Visentin for
Brenda Davidson
Office Coordinator
Valley Waste-Resource Management