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The Municipality of Kings and the Towns of Annapolis Royal, Berwick, Kentville, Middleton and Wolfville

Valley Region Solid Waste-Resource Management Authority
Wednesday, May 1, 2019 – Special Meeting, 9:00am
Berwick Lions Hall, Kings Mutual Century Centre, Veterans Drive, Berwick

Attendees

Members Present: Wendy Elliott, Eric Bolland, Barry Corbin, Martha Armstrong, Gail Smith, John Kinsella

Guests Present: Mark Phillips, CAO, Town of Kentville; Jennifer Boyd, CAO, Town of Middleton; Sandra Snow, Mayor, Town of Kentville; Peter Muttart, Mayor, Municipality of the County of Kings; Don Clarke, Mayor, Town of Berwick, Sylvester Atkinson, Mayor, Town of Middleton, Greg Barr, Director of Finance, Municipality of the County of Kings; Rodger Ward Sr., EFR Environmental; Rodger Ward Jr., EFR Environmental

STAFF: Andrew Wort, Geoff McCain, Andrew Garrett, Jeff Martin and Sue Visentin

Agenda Item No. 1 – Welcome and Call to Order

Chair Kinsella welcomed everyone calling the Special Meeting to order at 9:04 am.

Andrew Wort asked to move Agenda Item No. 3. to Agenda Item No. 2 as there were 2 guests in the room who perhaps would prefer not sit through the Presentation of the Draft Operating and Capital Budget for FY 2019-2020. There were no objections.

Agenda Item No. 2 – Awarding of VWRP 1801 Provision of Services for the Collection and Transportation of Source Separated Solid Waste

General Manager Wort took the floor and spoke to the Report regarding the Request for Proposals for the Provision of Services for Curb-Side Collection and Transportation of Source Separated Solid Waste. The report was reviewed in detail. After careful review of the four submissions by an Evaluation Panel consisting of Board Chair John Kinsella, General Manager Wort, Operations Manager Martin and Communications Manager Garrett, EFR Environmental was the recommended proponent. Their proposal was based on a 4 day a week collection schedule. This new schedule would require a re-routing of the region.

In response to a question; it was agreed that the current solid waste bylaw would need to be updated and approved at each individual council to allow for set out times the evening prior to collection in order to facilitate a collection start time of 7:00 a.m. It was also noted that staff are not recommending the awarding of servicing private roads as the proposal did not alleviate costs to the Authority; further analysis is needed to service private roads.

It was also questioned whether the total costs of the recommended proposal was lowest after annual increases over 5 years and whether the costs of using one or two transfer stations was factored into the recommendation. GM Wort explained that the successful proponent had the lowest bid even with the 2.5% yearly increase and the recommended proponent provided pricing for each transfer station and remained the lowest bid in both scenarios.

Another question was whether the awarding of the collection contract required the Authority Board to seek approval from each of their Municipal Parties. GM Wort explained that no, it did not but wanted any issues with this contract put on the table now for discussion. Chair Kinsella explained that on Monday he met with the Valley Waste Management Team as well as the CAO's and this contract as well as the Capital and Operating Budget for FY2019-2020 were presented and discussed at length.

Two motions were presented after the review.

ON MOTION OF WENDY ELLIOTT AND SECONDED BY BARRY CORBIN THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY AWARD THE CONTRACT FOR THE PROVISION OF SERVICES FOR THE CURB-SIDE COLLECTION AND TRANSPORTATION OF SOURCE SEPARATED SOLID WASTE FOR THE 5 YEAR PERIOD OF APRIL 1, 2020 - MARCH 31, 2025 TO EFR ENVIRONMENTAL BASED ON THEIR ALTERNATE SUBMISSION (4 DAYS PER WEEK SERVICE) UNDER VWRP1801 DATED MARCH 28, 2019; AND FURTHER; THAT THE CHAIRMAN AND GENERAL MANAGER BE AUTHORIZED TO EXECUTE THE APPROPRIATE CONTRACT DOCUMENTS ON BEHALF OF THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY.

MOTION CARRIED.

ON MOTION OF WENDY ELLIOTT AND SECONDED BY GAIL SMITH THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RE-DRAFT ITS SOLID WASTE COLLECTION BY-LAW TO EFFECT THE CHANGES REQUIRED TO IMPLEMENT A FOUR DAY PER WEEK COLLECTION PROGRAM INCLUDING ALLOWING MATERIALS TO CURBSIDE THE EVENING PRIOR TO COLLECTION AND COMMENCING COLLECTION AT 7:00 AM EFFECTIVE APRIL 1, 2020.

MOTION CARRIED.

Agenda Item No. 3 – Presentation of Draft 2019-2020 Operating and Capital Budget

Finance Manager Geoff McCain took the floor and presented a detailed explanation of the Operating and Capital Budget for the 2019-2020 Fiscal year as attached to these minutes. Mr. McCain's presentation demonstrated that although the total budget realized a 15% drop, each party will see an increase in their portion due to the loss of Annapolis County.

ON MOTION OF BARRY CORBIN AND SECONDED BY WENDY ELLIOTT THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY RECOMMEND THE APPROVAL OF THE ANNUAL OPERATING BUDGET IN THE AMOUNT OF \$9,964,825 AND CAPITAL BUDGET OF \$97,700 FOR THE 2019/2020 FISCAL YEAR AND FURTHER THE OPERATING BUDGET AND CAPITAL BUDGET BE FORWARDED TO THE PARTIES FOR APPROVAL.

MOTION CARRIED.

Agenda Item No. 4 –In-Camera Session in keeping with Section 22 (2) (g) of the Municipal Government Act

ON MOTION OF BARRY CORBIN AND SECONDED BY GAIL SMITH THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY MOVE TO AN IN-CAMERA SESSION TO DISCUSS A LEGAL ISSUE IN KEEPING WITH SECTION 22 (2)(g) OF THE MUNICIPAL GOVERNMENT ACT.

MOTION CARRIED.

The special meeting resumed at 11:52 am.

ON MOTION OF MARTHA ARMSTRONG AND SECONDED BY GAIL SMITH THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY CREDIT ALL MUNICIPAL PARTIES FOR THEIR PROPORTIONAL

SHARE OF THE COST SHARE INVOICE FOR CONSULTING FEES AND RETURN FUNDS TO THOSE MUNICIPAL PARTIES THAT PAID THE INVOICE.

MOTION CARRIED.

Agenda Item No. 5 – Adjournment

ON MOTION OF MARTHA ARMSTRONG AND SEONDED BY ERIC BOLLAND THAT THE SPECIAL MEETING OF THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY BE ADJOURNED AT 11:58 AM.

MOTION CARRIED.

Respectfully Submitted,

Sue Visentin
Valley Waste-Resource Management