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The Municipality of Kings and the Towns of Annapolis Royal, Berwick, Kentville, Middleton and Wolfville

**Valley Region Solid Waste-Resource Management Authority
Special Meeting
September 25, 2019
10:00am
Valley Waste-Resource Management Office – Boardroom**

Attendees

Members: Wendy Elliott, Eric Bolland, Barry Corbin, Martha Armstrong, Gail Smith, John Kinsella

Staff: Andrew Wort, Geoff McCain, Andrew Garrett and Brenda Davidson

Guest: Greg Barr, Director of Finance and IT, Municipality of Kings

Agenda Item No. 1 - Call to Order

Chair Kinsella welcomed everyone calling the meeting to order at 10:05am.

Agenda Item No. 2 – Approval of Agenda

ON MOTION OF MARTHA ARMSTRONG AND SECONDED BY GAIL SMITH THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY APPROVE THE AGENDA, AS CIRCULATED.

MOTION CARRIED.

Agenda Item No. 3 – Continued Review of 2018-2019 Fiscal Year Audited Financial Statements

Finance Manager McCain referred to the Report to Authority – Continued Review of FY2018-19 Consolidated Financial Statements and the revised Draft Statements, dated September 25, 2019, as circulated and attached to these minutes. Mr. McCain reviewed the amendments to the Consolidated Statements for the information of the Authority.

ON MOTION OF MARTHA ARMSTRONG AND SECONDED BY WENDY ELLIOTT THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY MOVE TO AN IN-CAMERA SESSION IN KEEPING WITH SECTION 22(2)(F) LITIGATION OR POTENTIAL LITIGATION OF THE MUNICIPAL GOVERNMENT ACT.

MOTION CARRIED.

The Special Meeting of the Valley Region Solid Waste-Resource Management Authority resumed at 10:18am

ON MOTION OF MARTHA ARMSTRONG AND SECONDED BY GAIL SMITH THAT THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY APPROVE THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING MARCH 31, 2019, AS RECOMMENDED BY THE AUDIT COMMITTEE TO THE AUTHORITY AND INCLUDING THE CHANGES IN THE WORDING TO THE NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS AS APPROVED BY THE AUDITOR LEVY CASEY CARTER MACLEAN CHARTERED PROFESSIONAL ACCOUNTANTS.

MOTION CARRIED.

Agenda Item No. 3.1 – Consideration of Motion: Surplus Funds from 2018-2019 Fiscal Year Operations
Finance Manager McCain referred to the Report to Authority – Surplus Funds from fiscal year 2018-2019, dated September 25, 2019, as circulated and attached to these minutes providing a full overview of the Report to the Authority.

ON MOTION OF BARRY CORBIN AND SECONDED BY WENDY ELLIOTT THAT IN KEEPING WITH THE OPERATING SURPLUS/DEFICIT POLICY, #AAP-07, AS APPROVED BY THE AUTHORITY ON SEPTEMBER 18, 2019 THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY APPROVE THE RETENTION OF \$1,108,445 OF THE SURPLUS PAYABLE TO THE MUNICIPAL PARTIES FOR THE 2018-19 FISCAL YEAR FOR THE PURPOSE OF RETAINING FUNDS UNTIL ALL LEGAL PROCEEDINGS BETWEEN THE VALLEY REGION SOLID WASTE-RESOURCE MANAGEMENT AUTHORITY, THE MUNICIPAL PARTIES, AND THE MUNICIPALITY OF THE COUNTY OF ANNAPOLIS HAVE BEEN FULLY RESOLVED.

MOTION CARRIED.

A short discussion arose with it being the consensus that General Manager Wort will prepare and release advisory and explanatory information regarding the steps being taken to all participating party Chief Administrative Officers. It was further noted that the wording in the motion is in keeping with the Operating Surplus/Deficit Policy, AAP-07, as approved by the Authority during the September regular monthly meeting.

Agenda Item No. 4 – Next Meeting

The next meeting of the Valley Region Solid Waste-Resource Management Authority will be held on October 16, 2019, in keeping with the normal meeting schedule. Chair Kinsella noted his regrets for the upcoming meeting.

Agenda Item No. 5 – Adjournment

ON MOTION OF MARTHA ARMSTRONG THE SPECIAL MEETING OF THE AUTHORITY ADJOURNED AT 10:32AM.

Respectfully Submitted,

Brenda Davidson
Office Manager
Valley Waste-Resource Management