

**INTERIM IMSA BOARD OF DIRECTORS
Wednesday, October 5, 2022 - 9:00 a.m.
Hybrid Meeting
MINUTES**

Meeting Date and Time

A meeting of the Interim IMSA Board of Directors was held on Wednesday, October 5, 2022, at 9:00 a.m. via videoconference and in person attendance.

1. Call to Order

Municipality	Name	Present
Municipality of Annapolis County	Alan Parish, Warden	✓
	Douglas Patterson, Acting CAO	✓
Town of Annapolis Royal	Amery Boyer, Mayor	✓
	Sandi Millett-Campbell, CAO	✓
Town of Berwick	Don Clarke, Mayor	✓
	Jen Boyd, CAO	✓
Town of Kentville	Sandra Snow, Mayor	✓
	Dan Troke, CAO	✓
Town of Middleton	Sylvester Atkinson, Mayor	✓
	Ashley Crocker, CAO	✓
Municipality of the County of Kings	Peter Muttart, Mayor (Chair)	✓
	Scott Conrod, CAO	✓
Town of Wolfville	Wendy Donovan, Mayor	✓
	Erin Beaudin, CAO	✓
Kings Transit Authority	Dwight Whynot	✓
	Michael Getchell	✓
MNP	Sonny MacDougall	✓
Municipality of Digby County	Jeff Sunderland	✓

Absent: Warden Linda Gregory, Andrew Wort, Abraham Zebian, Mark Phillips, and Michael Peters.

Also in attendance:

- Jennifer West, Deputy Clerk, Town of Kentville
- Mike Livingstone, Director of Finance

Mayor Muttart called the meeting to order at 9:00 a.m.

2. Approval of Agenda

On motion of Mayor Donovan and Mayor Sylvester, that the October 5, 2022 agenda be approved as amended.

Motion Carried.

4. Presentation

Dwight Whynot, Kings Transit Authority

Warden Parish (Annapolis County) expressed that Annapolis County will not be participating in the pilot project.

Jeff Sunderland (Digby) expressed that the county would take information from this meeting and bring it back to Council.

The Chair recognized that timelines imposed on this process are forcing a decision point around electrification services at this meeting.

5. Business Arising

5a. Municipal

On motion of Mayor Snow and Mayor Clarke,

Participation in the Kings transit Electrification Plan That the Councils of the four Municipal units situate in Kings County (parties) be requested to guarantee the Temporary Borrowing Resolution and repayment of their net municipal cost based on each unit's pro rata share of contributions to the Kings Transit Authority as calculated in the Kings Transit Authority Intermunicipal Services Agreement dated April 1, 1999.

And that subsequent to receiving the phase 1 business plan, for the parties to consider offering the option to Annapolis County and/or the District of Digby for them to guarantee and commit repayment should they wish to participate at that point in time

Motion Carried

**Votes received by Berwick, Kentville, Kings and Wolfville.
Annapolis County abstained from voting.**

5.b Next steps in this project

Dwight Whynot explained that near term work will include a review of financials, staffing, structural changes, exploring relationships with other municipalities and assessment of other transit models.

5.c Motion to Approve Temporary Borrowing Resolution

On motion of Mayor Donovan and Mayor Snow,

That a Temporary Borrowing Resolution in the form reviewed during October 5, 2022 meeting of the Board of Directors and appended to these minutes in the amount of \$11,950,000 be approved and submitted to the Minister of Municipal Affairs & Housing for consideration and approval.

Motion Carried Unanimously.

**Votes received by Berwick, Kentville, Kings and Wolfville.
Annapolis County abstained from voting.**

Mayor Snow expressed concerns about the resolving inadequate financial reporting issues from the past.

Michael Getchell explained that the financial issues brought up by Mayor Snow have largely been resolved. The Kuska report regarding parts inventory is an ongoing project that is very much improved.

6. **Next meeting date and time** October 19, 2022. 9:00 a.m.

7. **Adjournment** **It was moved by Mayor Clarke and Warden Parish, that there being no further business, the meeting adjourned at 10:15 a.m.**

Motion Carried.